



**ODISHA GRAMYA BANK  
General Administration Department**

**Head Office, Gandamunda, P.O.-Khandagiri, Bhubaneswar**

**RFP Ref. No. OGB/RFP/GAD/ INTERIOR FURNISHING/CARPENTRY WORK /02/2023,dt.07.07.2023**

**TENDER (OPEN TENDER) (RFP) FOR EMPANELMENT OF INTERIOR FURNISHING/CARPENTRY WORK AT BRANCHES/REGIONAL OFFICES/HEAD OFFICE**

**Table -1- Amendment**

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>SL. No.</b>	<b>Document Reference</b>	<b>Page No</b>	<b>Clause No.</b>	<b>Description in RFP</b>	<b>Amendment</b>
1	Section 3 – Scope of Work	7	3.5	<b>Duration of Empanelment:</b> Those Vendors who qualify in Technical evaluation <b>will be eligible</b> for empanelment in the Bank for a period of <b>three years</b> from the date of intimation of letter. The vendor has to submit their acceptance of offer /consent in writing for working with Bank as per the Terms and Conditions of this RFP in their Company letter head, sealed and signed by the authorized person ( <b>Annexure- B</b> ).	<b>Duration of Empanelment:</b> Those Vendors who qualify in Technical evaluation <b>are eligible</b> for empanelment in the Bank for a period of <b>three years</b> from the date of intimation of letter. The vendor has to submit their acceptance of offer /consent in writing for working with Bank as per the Terms and Conditions of this RFP in their Company letter head, sealed and signed by the authorized person ( <b>Annexure- B</b> ).
2	Section 3 – Scope of Work	07-08	New clause	New Clause	Bank will invite sealed quotations from empaneled vendors for execution of carpentry work other than rate contract of the items whenever required.
3	Section-10- Annexure-K- Commercial Bid	49-55	Section-10	<b>Commercial Bid</b>	Refer Amendment of Annexure-K- Commercial Bid
4	Section 5 - Instruction to Bidders	14	5.5.Bid cost	<b>Bid Cost and Exemptions-</b> The Bidders can submit the bid response at e-procurement portal of OGB along with non-refundable amount of <b>Rs.5,900.00 (Rupees Five Thousand Nine Hundred only)</b> including GST in form of Demand Draft	The existing clause stands canceled.

				<p>drawn in favor of “Odisha Gramya Bank” payable at Bhubaneswar.</p> <p>The scanned copy of the Demand Draft to be uploaded in e-Procurement portal and the hard copy of the DD must reach at “General Administration Department, 1st Floor, Odisha Gramya Bank, Head Office, Gandamunda, Khandagiri, Bhubaneswar – 751030” before last date of submission of bid along with other documents.</p>	
5	<b>Section 5 - Instruction to Bidders</b>	14	<p><b>5.6.Earnest Money Deposit (EMD)</b></p> <p>All bidders should submit to the Bank an EMD after empanelment/eligible in form of DD in the name of <b>Odisha Gramya Bank payable at Bhubaneswar of Rs.50000.00 (Rupees Fifty thousand only)</b> must be submitted <b>along with the TECHNICAL BID.</b></p> <p>li.The Proforma of the EMD is given at <b>Annexure-A.</b></p>	<p><b>Earnest Money Deposit (EMD):</b></p> <p>All bidders should submit to the Bank an EMD after empanelment/eligible in form of DD in the name of <b>Odisha Gramya Bank payable at Bhubaneswar of Rs.50000.00 (Rupees Fifty thousand only)</b> must be submitted <b>along with the TECHNICAL BID.</b></p> <p>li.The Proforma of the EMD is given at <b>Annexure-A.</b></p> <p><b>Exemptions:</b></p> <p><i>Exemption of EMD Cost will be allowed to bidder registered under MSME / NSIC / Udayog Aadhar as Micro &amp; Small Enterprises of service industry under <b>category relevant</b> to this RFP and on submission of photo copy of registration certification from relevant authority of Govt. of India. <b>Bidder should upload scanned copy of required valid certificate in Bank's e-Procurement portal and need not send any hardcopy.</b></i></p>	
6	<b>Section 8 - Terms and Conditions</b>	19	<p><b>8.4 .Security Deposit</b></p> <p>The Successful bidder shall, within 30 days of signing the Contract (SLA), submit Security Deposit of Rs.100000/- (Rupees One Lakh Only) including EMD money. It is valid for one year i.e contract period. It will be renewed in year wise as per contract term and condition. Claim period of Security Deposit is after 3months of expiry of contract period. No interest will be paid on Security Deposit.</p>	<p>The existing clause stands canceled.</p>	

## Amendment-Annexure-K- Commercial Bid

(To be filled in online mode only)

**\*All quoted prices are in INR excluding applicable Goods and Service Tax.**

Sl.	Particulars	Qty [A]	Unit of measurement	Rate without GST for wooden Carpentary work	
				Rate [B]	Total amount [AxB]
<b>1A</b>	<b>Full Height Partition ( Semi Glazed)</b>				
	Providing and fixing in position partly glazed full Height Partition work as per drawing, in frame work at 2'x2' grind (horizontally and vertically) comprising of 2"x1" Aluminum section of heavy gage as per frame work shown in the drawings with 6 mm plywood on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 6 mm thick glass with etching and frosting as per design and 2"x2". Member for door sides and glass sides and door frame to take 8 mm thick glass with etching and frosting. All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary Stainless Steel finish fittings/hardware, wood preservative paint etc. as per list of approved material and as approved by the Bank complete in all respects.(Note : In case of false ceiling, the vertical members to be fixed with pucca ceiling but the area of partition payable will be below the false ceiling only).	1	SFT		
1B	<b>Full Height Partition (Fully Solid)</b> Specification same as 1(a)	1	SFT		
1C	<b>Low height partition (up to 1500MM ht.)</b> Specification same as 1(a)	1	SFT		
1D	<b>Fully Glazed Partition</b> Providing, fitting & fixing 12mm thick flat glass partition with chemically etching as per design the partition will be supported with S.S patch pane Fittings as per drawing and design. The exposed edge of the glass partition should be polished to super quality. The work should be completed as per direction of architect including cost of all labour & material.	1	SFT		
1E	<b>Teak Wood Beading</b> Providing, fitting and fixing teak wood beading in low height partition, cash counter front & low height cash counter front with All teak wood beading surfaces to be finished in melamine polish of matching laminate colour as directed. The work should be completed as per direction of bank including cost of labour and material.	1	RFT		

2A	<p><b>Doors (Semi glazed)</b>  Providing &amp; fabricating fixing door shutter with 28 mm x 75 mm height &amp; 28 mm x 75mm, 28mm x 60mm, 28 mm x 80mm rails respectively by using Giringa/Kasi wood of well seasoned with necessary wood joining, planning, polishing etc. as per drawing matching the aligned partition. The shutter will have part glazed 8mm thick flat glass side beveled, high polished with body itching &amp; part solid one covered with 6mm BWP ply, both sides covered with 1 mm thick laminate of approved shade with necessary WB wood beading etc. mat polished with melamine polish of Asian/ICI, complete to match the aligned partition of elevations designs, the rates are inclusive of cost of necessary hinges, handles, Godrej make night latch, hydraulic door closure, aldrops etc. all labour, materials, taxes, leads &amp; lift to the place of work executed to the satisfaction of the bank.</p>	1	SFT		
2B	<p><b>Wicket gate (up to 1.5M. ht)</b>  Specification same as 2A , but fully solid</p>	1	SFT		
2C	<p><b>Main Entrance Door.</b>  Providing and fixing Entrance Door (glazed) as per drawing in Silver Anodised aluminum door section (Jindal make) in top and bottom, glazed with 12mm thick glass of approved make with etching and frosting. Item to include floor springs, lock, all necessary hardware of Stainless Steel finish as approved by the Bank complete in all respects.</p>	1	SFT		
3	<p><b>Door Closer</b>  Providing and fixing Godrej make overhead door closers to manager's chamber door with necessary fixtures and fittings etc.</p>	1	NOS		
4	<p><b>Floor Spring</b>  Providing &amp; fixing Godrej make heavy duty floor spring in entrance door with necessary fixtures and fittings etc.</p>	1	NOS		
5	<p><b>False ceiling (With Tray &amp; Drop)</b>  False Ceiling (Gypsum Board) Providing &amp; fixing in position false ceiling in Gypboard 12 mm thick for horizontals &amp; Verticals fixed over G.I. frame work as specified by India Gypsum Co. Ltd. including trap doors for A.C. Unit in 18mm thick M. R. Grade Plywood with Stainless Steel hinges &amp; locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects. (Note: - Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)</p>	1	SFT		

6	<p><b>Modular False Ceiling</b>          Providing &amp; fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm Dune Supreme RH 95 Prima tile with shepherd grille Tegulare edge framework as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A. C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line &amp; level, including making grooves and trap doors for A. C. unit in 18 mm thick M. R. Grade Plywood with Stainless Steel hinges &amp; locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects. (Note :- Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)</p>	1	SFT		
7	<p><b>Front Office Counter.</b>          Providing and fixing of front office counter table size of 5'-0"x3'-0"x2'-6" consist drawer units slides on telescopic slider and a cupboard unit made-up of 19mm thick ply with locking arrangement. The unit also include a 4" front edge band. The exposed edge surfaces are to be finished with 1.0mm thick laminates as per design of approved shadea and the inner surface is painted with two coat of enamel paint of approved colour over one coat of primer. A red mate key board try, CPU trolley ( EBCO make) and cable manager are to be fixed as per drawing and design. The work is to be completed with all labour and material including all the hardware required.</p>	1	NOS		
8	<p><b>Cash Counter</b>          Providing and fixing of counter table of size 5'-0"x3'-0"x2'-6"the front facia is raised up to height of 3'-10" and front drawer unit consisting 3 Nos. of drawer units slides on telescopic slider made up of 19mm thick ply with locking arrangement. The exposed edge surfaces are to be finished with 1.0mm th. laminates as per design of approved shade and the inner surface is painted with two coated of enamel paint of approved colour over one coat of primer. A redymate key board try, CPU trolley (EBCO make) and cable manager are to be fixed as per drawing and design. It also include a 12mm th. fully etched and edge polished 15" wide horizontal glass member fixed with the partition by SS patch panel and SS stud as per design. The work is to be completed with all labour and material as per drawing and design including all the hardware required.</p>	1	NOS		
9A	<p><b>Manager's Table-Modular</b>          Providing modular executive type manager table top of size 5'6"x3'x2'6", a side credenza of size 3'x1'-6"x2'.6" and a front drawer unit consisting 3Nos of drawer units slides on telescopic slider made up of 19mm thick ply with locking arrangement. The exposed edge surfaces are to be finished with 1.0mm thick laminates as per design of approved shadea and the inner surface is painted with two coated of enamel paint of approved colour over one coat of primer. A redymate key board try, CPU trolley (EBCO make) .The side credenza will have two drawer unit slides on telescopic slider and two cupboard unit. The work should be completed including all labour and material.</p>	1	NOS		

9B	<p><b>Manager's Table/Field Officers Table</b></p> <p>Providing executive type L Shape Table top of size 5'6"x3'x2'6", a side credenza of size 3'x1'6"x2'6" and a front drawer unit consisting 3 nos. of drawer units slides on telescopic slider made up of 19mm thick ply with locking arrangement. The exposed edge surfaces are to be finished with 1.0mm thick laminates as per design of approved shades and the inner surface is painted with two coats of enamel paint of approved colour over one coat of primer. A readymade keyboard tray, CPU trolley (EBCO make). The Side credenza will have two drawer unit sliding on telescopic sliders and two cupboard unit. The work Should be completed including all labor and material.</p>	1	NOS		
10	<p><b>May I Help You (8'-0" X 2'-6")</b></p> <p>Providing and fixing in position May I Help You table made out of 19mm BWR BB for front, top and sides finished with 1.0mm thick Laminate . Table will have two drawers made out of 19mm thk. BWR BB ,1.0mm laminate for front,12mm BWR ply for both sides and 6mm ply for base and shutter fabricated out of 19mm BWR BB ,1.0mm thk. Laminate. Drawer should run on Sliding channel. All inside area to be enamel painted. All exposed edges to be finished with white beach/white ceader moulding/ lipping (as per design) with natural polish. Wire manager (approved colour), Readymade CPU trolley, leg rest, black powder coated readymade Key board tray, Mouse pad tray finished with 1.0mm laminate to be provided. The drawer &amp; shutters to be provided with 4" s/s finish handle, godrej multipurpose lock, auto closing hinges etc. Table will have 12mm thick beveled glass and 18mm thk. jet black granite for top.19mm BWR b/b finished with 1.0mm thk. brass steel laminate to be provided as shown in drawing. Table front will have some raised partition finished with 1.0mm thick approved colour laminate as per drawings. The work to be completed</p>	1	NOS		
11	<p><b>Back Officer's Table</b></p> <p>Providing and fixing work station table along with side racks made of 19mm BWR board as per design. The table top shall be as per under mentioned dimensions and the side racks shall be of 1'6"x3'top having all necessary arrangements for keeping the computer, accessories, like CPU, printer, ,key, board, monitors etc. Part of the rack shall be provided with pull out drawer with locking arrangement .All exposed surfaces shall be finished with wooden round beading and finished with wooden round beading and finished with melamine polish etc. complete 1)Workstation top size5'6"x2'6"x2'6".</p>	1	NOS		

12	<p><b>Daftari Table</b>  Providing &amp; fixing of counter table of 3'-0"X2'-9" and front drawer unit consisting 3 No's of drawer units slides on telescopic slider made up of 19mm th. Ply with locking arrangement. The exposed edge surfaces are to be finished with 1.0mm th. Laminates as per design of approved shade and the inner surface is painted with two coats of enamel paint of approved colour over one coat of primer with cable manager are to be fixed as per drawing and design. The work is to be completed with all labour and material including all the hardware required.</p>	1	NOS		
13	<p><b>Running Table For Server.</b>  Providing and fixing of running counter table made up of 19mm th. ply with drawer unit consisting 3 No's of drawer units slides on telescopic slider made up of with locking arrangement. The exposed edge surfaces are to be finished with 1.0mm th.laminates as per design of approved shadea and the inner surface is painted with two coat of enamel paint of approved colour over one coat of primer. A readymade key board try, CPU trolley (EBCO make) and cable manager are to be fixed as per drawing and design. The work is to be completed with all labour and material including all the hardware required.</p>	1	RFT		
14	<p><b>Low Height &amp; Full Height Storage ( 450mm Depth )</b>  Providing and fixing of low height storage cabinet having 400mm. depth of is to finished with1.0mm th.laminates as per design of approved shadea and the inner surface is painted with two coated of enamel paint of approved colour over one coat of primer surfaces are to be finished with as per design The work should be completed according to drawing and design including all labour and materials made out of 19mm th. board the exposed surface.</p>	1	SFT		
15	<p><b>Key Board Tray</b>  Providing &amp; supplying metal keyboard tray without Mouse pad manufacture by M/S Godrej/EBCO. The Keyboard is pullout type, fixed to channels and screwed to below table top.</p>	1	NOS		
16	<p><b>CPU Trolley</b>  Providing &amp; supplying metal CPU trolley manufactured by M/S Godrej/EBCO attached with 4 wheels for holding CPU and smooth movement.</p>	1	NOS		

17	<p><b>Wall &amp; Column Paneling</b>  Encasing to columns, banking hall ETC where ever shown in drawings by fixing 6mm BWP to the frames made out of 40mm x20mm. and lass treated hard wood like Sal/Kasi by means of nailing or screwing over with 1 mm tk laminate fixed by means of adhesive having grooves &amp; necessary white beach beading as directed by the bank finished with melamine finished WB wood moulding &amp; cornice lining . At places niches shall be created to accommodate 12 mm thick soft board &amp; fabric of approved quality fixed with necessary frame work of wood. Nitches shall be leaped with WB wood which is also melamine polished. The O H planter box as specified in other items at certain height projected from the column / walls / partitions etc. fixed as per bank drawing/ direction. The cost includes all the materials, labour, transportation taxes etc., complete for the work.</p>	1	SFT		
18	<p><b>Suggestion Box</b>  Supplying and erecting free-standing suggestions box of overall size , 450 mm long x 300 mm deep x 900 mm high made of 19 mm thick phenol formaldehyde block board, all as in drawing, complete. with hardware. Fittings and fixtures of approved make and quality. Top and all exposed surfaces of block board are to be finished with 1mm thick laminate sheet of approved shade and quality. Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shads and quality over a coat of approved primer.</p>	1	NOS		
19	<p><b>Cheque Drop Box</b>  Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made. of 19mm thick phenol formaldehyde bonded ply board and the curved portion at top made out of 90 mm x 90 mm C.P teak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 1 9 mm thick phenol formaldehyde bonded block board is to be provided at 1.50 mm above finished floor level. All the exposed timber surfaces including. all free edges are to be finished with 1 mm thick laminate sheet of combination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shade and quality over a coat of approved primer. Rate to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved design and quality.</p>	1	NOS		
20	<p><b>Writing Platform for Customers &amp; Application Form set</b>  Providing , fitting , fixing writing plat form at a height of 4' above floor level fixed to the wall made out of 19 mm BWP block board with lamination 1 mm tk. on top &amp; hard wood beading ducco painted . At least 10 nos, vertical slip in challan shelves attached to wall over writing platform made out of min 4 mm tk.acrylic sheets with 6 mm tk. ply back up. Each challan shelf will be of size 6"height, 6" wide .The entire unit</p>	1			



	will be complete in all respect including materials, labor etc. to the satisfaction of consultant.		RFT		
21	<b>Notice Board.</b> Providing soft board covered with approved fabric with wooden frame work and decorative beading for display drawings and documents, with locking arrangement of the sliding shutter made up of 8mm th. flat glass. The work should be done including all labour and material.	1	SFT		
22	<b>Roller Blinds</b> Supplying, fitting & fixing in position coloured 0.33mm thickness acrylic coated cleanable/ washable Roller blinds (Marvel or its equivalent, as approved) inclusive of all recommended accessories colour pattern etc., as per Architect's approval. The cost includes all the materials, labour, transportation taxes etc., complete for the work.1	1	SFT		
23	<b>Wall Plastic Paint.</b> Providing & applying 2 coats of plastic emulsion paint of royale ICI dulux & approved shade on wall, columns, beams, ceiling, etc. of back office hall including locker room, including preparation of surface, sand papering the intermediate coats, including cost of all materials, labour, conveyance, taxes, royalties, scaffolding, watering, curing, sundries, T&P, etc., as per direction bank.	1	SFT		
24	<b>Wall Putty Work.</b> Providing and applying wall putty work punning in order to make the total plastered wall surface perfectly leveled , including cost of all materials, labour, conveyance, taxes, royalties, scaffolding, watering, curing, sundries, T&P, etc., as per direction of bank.	1	SFT		
25	<b>Customer Cushion Bench</b> Providing, fitting and fixing of customer cushion bench size -6'x1 ½'x1 ½' of 19 mm block board, 12 mm BWP ply, 1 mm thick laminate sheet, 3" HD foam, fabric, pasting with labor charges and taxes e.t.c.	1	RFT		
26	<b>Customer Wooden Bench</b> Providing, fitting and fixing of customer's wooden bench with back rest and arm rest, size 6'x38''x22'' made of 19mm block board, 1mm thick laminate sheet of approved shade pasted on all exposed parts. The work should be completed including all labour charges and materials.	1	RFT		
				G.Total	

We also confirm that the price quoted meets all the specifications and scope of work mentioned in the  
**RFP: Empanelment and Rate Contract of Interior Furnishing/ Carpentry Work At Branches/Regional Offices/Head Office**

**Note:**

- ✓ **The evaluation will be done item wise lowest quoted price as per Amendment-commercial BID Annexure-K.**
- ✓ **Bank will negotiate with L-1 bidder's item wise.**
- ✓ **The Bank will award the contract in rotation basis at L-1 price (Consolidated L-1 price of item wise) after obtention of acceptance letter from all the empanelled vendors.**

Authorised Signatory:

Name and Designation:

Office Seal:

KGMI SERVICES PVT LTD

Sl.No	Document Reference	Page No.	Clause No	Description in RFP	Clarification Sought	Clarification
1	Section-4-Eligibility criteria	8-13	5	Whether registered/empanelled with PSU Bank/Private bank, furnish their names category and date of empanelled.	The restrictive application of Clause 5 & 11 makes it impossible for a Startup Manufacturing Company with turnover of over 4 crores and other requirements being fulfilled, to even compete with this Monopolies created owing to restrictive clauses.	The existing clause stands.
2	Section-4-Eligibility criteria	8-13	11	The Firm should be reputed in the concerned field i.e from Public Sector Banks/Private Banks with <b>not less than Three years' experience</b> from the date of the publication of the tender.	Experience clause of 11, should be extended to Central PSUs or State Govt PSU or Private Contracts above a certain amount. The only determinant factor should be quality of work and efficiency of price and not these restrictive clauses that stop new Companies from entering and help legacy Monopolies.	The existing clause stands.